

CSRT Sustainability Project

SITE SELECTION TEAM	
<insert name>	
<insert name>	
<insert name>	
<insert name>	
<insert name>	

ASSESSMENT PROCESS:

1. Each application will receive 2 independent reviews by members of the Selection Committee. Assessors will score the relevant criteria using the information provided and use the score sheet to record their final score and any comments pertinent to their decision.
2. At the group meeting, the committee members will review each application including the scores from the assessors. A summary score sheet will be completed indicating each assessors score and, where there is a large discrepancy between the 2 assessors (2 or more points), further discussion will take place to ensure consistent interpretation of the criteria and the information in the proposal and arrival at a consensus score for that criterion. All scores closer than 2 points will be averaged. Final comments will be noted where appropriate.
3. The Selection Committee will submit a final ranking of all submissions to the Project Oversight Committee by March 20th, 2012. If necessary a cut score will be suggested that may eliminate some applications.
4. The Project Oversight Committee will review the recommendations of the Selection Committee. They will then render final decisions incorporating final ranking as well as other relevant issues – ie. MOHLTC priorities, geographical considerations, clustering of position types, etc.
5. Decisions will be communicated to the sites by March 31, 2012.